

Agenda

1. Crisis Management Team (CMT)
2. CMT Vision
3. Crisis Management Plan
4. Roles and Responsibilities
5. Meetings / Updates
6. Pandemic Plan

Crisis Management Team

What does a Crisis Management Team Do?

- Respond to and manage crisis and emergency events
- Ensure appropriate actions are carried out based on current impacts of events
- Mitigate risk and impacts to people and the business



Crisis Management Team

*“Apparently there is
an ‘i’ in team.”*

“Make that two.”












Crisis Management Team –cell phone #s:

1. Chief PJ Prosper: 902-751-0641
2. Darryl McDonald: 902-227-7288
3. Delphine Gould: 902-233-0836
4. Rose Paul: 902-318-9040
5. Emily Peter-Paul: 902-867-7003

Paqtnekek Crisis Management Committee – Five Core Areas of Governance

Crisis Management Team

CMT Manager	Coordinator	Facilities	HR	HSE	Communications	Risk	IT	Finance
								
<ul style="list-style-type: none"> - Member of PMN Group CMT - Declare crisis - Activate CMT - Notify Group - Notify next of kin via HR - Determine if positions require replacement 	<ul style="list-style-type: none"> - Chief PJ Prosper - Awareness to all staff: via email - Coordinate to geographical CMT leads - Training to CMT 	<ul style="list-style-type: none"> - Emergency shutoffs - Band Office is the Command center - Gym is the triage centre not comfort zone. - Health Centre-main pandemic planning. 	<ul style="list-style-type: none"> - Continuity of Benefits - Absence Tracking & Group Reporting - Employee Relations (layoffs / emergency hires) - Coordination w/Indigenous governments and PTOs - Ensure functionality of payroll system - Benefits - Notify next of kin 	<ul style="list-style-type: none"> - Contract Security for sites: Bayside - Incident reporting - Evacuations - Inspections 	<ul style="list-style-type: none"> - Ensure all personnel are notified of Crisis - Provide notification of updates - Provide local supports 	<ul style="list-style-type: none"> -water and waste water -connecting with Municipality -Pictou Landing First Nation (Corbin) 	<ul style="list-style-type: none"> - IT-Robotnik - Communication to personnel - In-house equipment 	<ul style="list-style-type: none"> -Finance to ensure backups, and off-site functionality -finance to track Covid-19 expenses -

Crisis Management Team

Vision:

- Assist personnel and business departments to understand and normalize their reaction to an increasingly abnormal situation.

Mission:

- Quick, effective response and decision making to a Crisis Event
- Proper, thorough Communication to all affected personnel and community

Goals:

- Create a Crisis Management Plan
- Training and Meetings

```
graph TD; A([Crisis Management Plan]) --- B[All Hazards Emergency Response Plan]; A --- C[Pandemic Plan]; A --- D[Business Continuity Plan and Recovery];
```

Crisis Management Plan

All Hazards
Emergency
Response Plan

Pandemic Plan

Business
Continuity Plan
and Recovery

All Hazards Emergency Response Plan

Deals with Emergency Situations such as:

- ❖ Fire / Explosion
- ❖ Gas / Hazardous Material Leak or spill
- ❖ Medical Emergency
- ❖ Fatality or Serious Injury
- ❖ Active Shooter
- ❖ Bomb Threat
- ❖ Severe Weather
- ❖ Flood

All Hazards
Emergency
Response Plan



Pandemic Plan

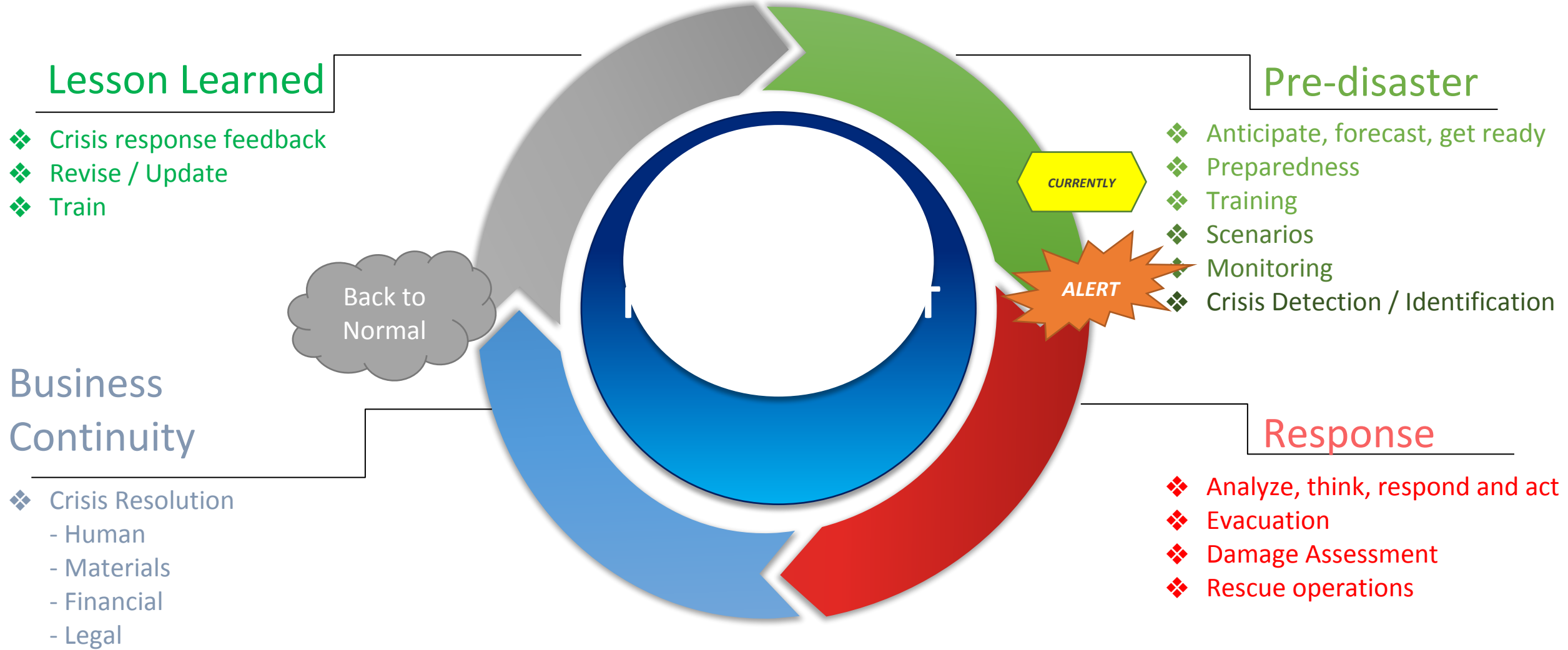
Planning for, and responding to an Influenza Pandemic
Corona Virus - Covid-19

- ❖ Effects on the community
- ❖ Effects on business
- ❖ Ability for remote work
- ❖ Travel
- ❖ Hygiene
- ❖ Screening / Lockdown

Pandemic
Plan



Crisis Management Cycle



Pandemic Plan

Planning for, and responding to an Influenza Pandemic Corona Virus - Covid-19

- ◆ **CONSIDERATIONS FOR LOCATION**
 - ◆ Add Lysol wipes to the plant, offices, and other key locations for personnel and limited public access
 - ◆ Bring out hand sanitizer to areas and workplace areas
 - ◆ What is a “shut down” procedure
 - ◆ Increase in cleaning schedules and protocols: all sanitarial staff re-trained
 - ◆ ...
- ◆ **STAFFING**
 - ◆ General hygiene notices by Health Department Nurse in Charge by social media
 - ◆ Do you pay people if they are off, some yes as per Canada’s recent announcements but some are core full-time staff.
 - ◆ Handling individual assessments of situations: to be addressed by Administration
 - ◆ How do you reintegrate
 - ◆ Working with local health centre and local health authorities
 - ◆ ...
- ◆ **SUPPLY CHAIN**
 - ◆ Households to ensure they are responsible to ensure they prepare better
 - ◆ Do we have 1-3 months supply on back stock if supply chain disrupted for band operations
 - ◆ Ongoing tracking of supplies and tracking inventory
- ◆ **OPERATIONAL CONSTRAINTS**
 - ◆ Meeting vendor contracts
 - ◆ Calling for offices etc to plan if coming into offices to avoid masses by keeping social distancing practices.
 - ◆ Ban non-essential meetings
 - ◆ Travel ban implications – local (ie, public transit) and distance as outlined by www.nshealth.ca and or when community declares its own directive.
 - ◆ ...